|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| INVOICE | |  |  |  | |
| **INVOICE NUMBER**  00001 | **DATE OF ISSUE**  mm/dd/yyyy |  |  |  | |
|  |  | *Managemywebsite.com, LLC* | | | |
| **BILLED TO:**  Client Name  Client address  City, State  ZIP Code |  | Managemywebsite Address  City, State ZIP Code  123-456-7890  chasesinghofen@mail.com  managemywebsite.com | |  |  |
|  |  |  |  |  |  |
| **DESCRIPTION | SERVICES** | | **UNIT COST** | **QTY/ RATE** |  | **AMOUNT** |
| Website Development & Design | | $0 | 1 |  | $0 |
| SEO Research + copywrite | | $0 | 1 |  | $0 |
| Social Media Setup | | $0 | 1 |  | $0 |
| Website Setup | | $0 | 1 |  | $0 |
| WordPress maintenance | | $0 | 1 |  | $0 |
| Your paid service… | | $0 | 1 |  | $0 |
| Your paid service… | | $0 | 1 |  | $0 |
|  |  |  |  |  |  |
| **INVOICE TOTAL (USD)**  $2000.00 |  |  | **SUBTOTAL** |  | $0 |
|  |  | **DISCOUNT** |  | $0 |
|  |  |  | **(other)** |  | $0 |
|  |  |  |  |  |  |
|  |  |  | **TOTAL** |  | $0 |
| **PAYMENT TERMS | REFER TO CONTRACT**  E.g. Please pay invoice by MM/DD/YYYY  Please Contact Me if you have ***any*** questions | |  |  |  |  |

